

Finale Transposition Chart, by MakeMusic user forum member Motet (6/5/2016)

Trans.	Sounding	Written	Interval	Key Alter	Usage (Some Common Western Instruments)
C	Up 2 octaves	Down 2 octaves	-14	0	Glockenspiel
D \flat	Up min. 9th	Down min. 9th	-8	5	D \flat Piccolo
C*	Up octave	Down octave	-7	0	Piccolo, Celesta, Xylophone, Handbells
B \flat	Up min. 7th	Down min. 7th	-6	2	B \flat Piccolo Trumpet, Soprillo Sax
A	Up maj. 6th	Down maj. 6th	-5	-3	A Piccolo Trumpet
A \flat	Up min. 6th	Down min. 6th	-5	4	A \flat Clarinet
F	Up perf. 4th	Down perf. 4th	-3	1	F Trumpet
E	Up maj. 3rd	Down maj. 3rd	-2	-4	E Trumpet
E \flat *	Up min. 3rd	Down min. 3rd	-2	3	E \flat Clarinet, E \flat Flute, E \flat Trumpet, Soprano Cornet, Sopranino Sax
D	Up maj. 2nd	Down maj. 2nd	-1	-2	D Clarinet, D Trumpet
D \flat	Up min. 2nd	Down min. 2nd	-1	5	D \flat Flute
C	Unison	Unison	0	0	Concert pitch, Horn in C alto
B	Down min. 2nd	Up min. 2nd	1	-5	Horn in B (natural) alto, B Trumpet
B \flat *	Down maj. 2nd	Up maj. 2nd	1	2	B \flat Clarinet, B \flat Trumpet, Soprano Sax, Horn in B \flat alto, Flugelhorn
A*	Down min. 3rd	Up min. 3rd	2	-3	A Clarinet, Horn in A, Oboe d'Amore
A \flat	Down maj. 3rd	Up maj. 3rd	2	4	Horn in A \flat
G*	Down perf. 4th	Up perf. 4th	3	-1	Horn in G, Alto Flute
G \flat	Down aug. 4th	Up aug. 4th	3	6	Horn in G \flat
F#	Down dim. 5th	Up dim. 5th	4	-6	Horn in F#
F*	Down perf. 5th	Up perf. 5th	4	1	Horn in F, English Horn, Basset Horn
E	Down min. 6th	Up min. 6th	5	-4	Horn in E
E \flat *	Down maj. 6th	Up maj. 6th	5	3	Alto Clarinet, Alto Sax, Alto Horn (also called Tenor Horn, E \flat Horn, or Althorn), Horn in E \flat , E \flat Tuba (♭ transposing)
D	Down min. 7th	Up min. 7th	6	-2	Horn in D
D \flat	Down maj. 7th	Up maj. 7th	6	5	Horn in D \flat
C*	Down octave	Up octave	7	0	Double Bass (♭), Contrabassoon (♭), Horn in C, Guitar, Bass Flute, Baritone Oboe, Heckelphone, C Bass Trumpet
B	Down min. 9th	Up min. 9th	8	-5	Horn in B (natural)
B \flat *	Down maj. 9th	Up maj. 9th	8	2	Tenor Sax, B \flat Bass Clarinet, Horn in B \flat basso, B \flat Bass Trumpet. B \flat Tuba (♭ transposing), Baritone Horn, Tenor Trombone, Euphonium
A	Down octave plus min. 3rd	Up octave plus min. 3rd	9	-3	A Bass Clarinet, Horn in A basso
A \flat	Down octave plus maj. 3rd	Up octave plus maj. 3rd	9	4	Horn in A \flat basso
G	Down octave plus perf. 4th	Up octave plus perf. 4th	10	-1	Contra-alto Flute in G, Horn in G basso
F	Down octave plus perf. 5th	Up octave plus perf. 5th	11	1	Contra-alto Flute in F
E \flat *	Down octave plus maj. 6th	Up octave plus maj. 6th	12	3	Baritone Sax, Contra-alto Clarinet, E \flat Bass (Tuba)
C	Down 2 octaves	Up 2 octaves	14	0	Contrabass Flute
B \flat	Down 2 octaves plus maj. 2nd	Up 2 octaves plus maj. 2nd	15	2	Bass Sax, Contrabass Clarinet, B \flat Bass (Tuba)
E \flat	Down 2 octaves plus maj. 6th	Up 2 octaves plus maj. 6th	19	3	Contrabass Sax
C	Down 3 octaves	Up 3 octaves	21	0	Subcontrabass Flute
B \flat	Down 3 octaves plus maj. 2nd	Up 3 octaves plus maj. 2nd	22	2	Subcontrabass Sax, Tubax

* denotes a transposition built into Finale 2014.5; for others, choose Other. All instruments are notated in treble clef unless otherwise indicated. The orchestral tuba is usually written in bass clef at concert pitch; the transpositions for tuba above pertain to band music. Horns in bass clef are often written an octave lower than they are in treble clef; subtract 7 from Interval.

See next page for instructions on enharmonic transpositions.

Enharmonic Instrument Transposition in Finale

To change an instrument's transposition such that instead of six sharps, six flats are used whenever that key signature occurs, add 1 to Interval, subtract 12 from Key Alter, and leave Simplify Key checked. This will leave other key signatures unchanged and can be applied to the entire staff.

Examples:

Instrument	Interval	Key Alter
B \flat Clarinet, B \flat Trumpet, Soprano Sax	2	-10
B \flat Tenor Sax, B \flat Bass Clarinet, Baritone Horn	9	-10
E \flat Alto Sax	6	-9
F Horn	5	-11

More generally, to change a particular key signature for a transposing instrument enharmonically from 5, 6, or 7 sharps to flats instead, add 1 to Interval, subtract 12 from Key Alter, and uncheck Simplify Key. To change from 5, 6, or 7 flats to sharps instead, subtract 1 from Interval, add 12 to Key Alter, and uncheck Simplify Key. This may unwantedly alter other keys in the piece, however, in which case it should be applied via a staff style only to the section of the music that's in the key to be changed.